

Assurance Statement Addcomm

Addcomm Direct B.V. (further referred to as Addcomm) has commissioned FIRA Sustainability B.V. (further referred to as FIRA) to provide external assurance on the reliability of its Corporate Social Responsibility information as presented in the CSR-Register (also known as MVO-Register). This statement is issued to Addcomm based on our assessment of the content, including underlying systems and available evidence, as disclosed in its Basic CSR Report and CSR Scorecard. This statement is intended for clients and other stakeholders who have a professional interest in Addcomm sustainability performance and opportunities.

Scope

The scope for this assignment is: Services for physical and electronic information transfer, specialty in data management, digital printing, "printing-on-demand", output management, mail handling and fulfillment by Addcomm Direct B.V. (chamber of commerce 30172890) based in the Netherlands. Holding firm, Addcomm Group B.V., and all other subsidiaries such as AddComm Fulfilment B.V. and DigiAccept B.V. are not in scope.

CSR Report: Basic

Addcomm expresses commitment to the principles of corporate social responsibility, and discloses its ambition on CSR issues as prioritized by the CSR-Register, including management approach, policies, measures and plans.

Methodology & Work Undertaken

Organizations process its sustainability information in the CSR-Register. FIRA verifies all claims and information in accordance with the standard particular to the Basic CSR Report (see CSR-Register Protocol for details), based on moderate assurance. Claims and related information in the CSR-Register were reviewed based on the evidence made available by Addcomm to FIRA to determine the plausibility of information. FIRA ensures that the assessment team possesses the required competencies and adheres to the principles of auditing regarding ethical conduct, professional integrity, and independence.

Conclusion

Addcomm reports about initiatives and performance related to sustainability. Based on the work undertaken, we conclude that the claims and information portrayed through its report in the CSR-Register are reliable.

Summary FIRA Comments

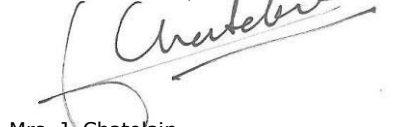
We compliment Addcomm on initiatives undertaken. Please find a summary of our comments as published in the CSR-Register below:

- ① **Balance & Completeness:** Management approach has been disclosed for all relevant CSR issues. We encourage Addcomm to include clear objectives on social return, and to report on progress towards targets set. We compliment Addcomm with disclosing measures on all relevant CSR issues. New practices and initiatives are disclosed on health and safety, prevention of pollution, resource use, energy efficiency and data protection. Other practices are focused on use of certified paper, paper recycling, mobility and social return. We encourage Addcomm to expand reporting on climate and sustainable procurement.
- ② **Code of Conduct:** A company code of conduct is in place.
- ③ **Commitment to CSR:** A company specific CSR declaration is in place, including commitment to all CSR principles and to progress on relevant issues.
- ④ **Governance:** CSR responsibilities are assigned at several levels of the organization.

Date of issue: May 27, 2019

(Company CSR information is re-assessed on annual basis).

On behalf of FIRA,



Mrs. J. Chatelain
Director Reporting and Assurance

